

The Summer Youth Program is a program to assist Native youth living in Kaw Housing Authority's Homeownership, Mutual Help or Rental homes to afford summer sport programs, whom are income eligible, based on the income guidelines currently in effect for home ownership and attached as Exhibit B.

This program allows Kaw Housing to purchase the following items for youth to participate in summer youth activities. Listed below are the items that can be funded:

1. Membership Dues
2. Athletic Shoes
3. Uniforms
4. Equipment which could include bats, mitts, balls, etc.

To apply for this program, an application will need to be filled out, attached to this policy as Exhibit B. and sent to Kaw Housing Authority, P.O. Box 371, Newkirk, Oklahoma 74647, ATTN: Executive Director.

The application will need to be filled out in its entirety and all information sent in to be considered for approval. Because of this program being income based, it is very important that the last 30 days of check stubs accompany the application, of all members working in the home.

This program will be available for the months of March, April, May and June. Applications will not be accepted after June 30th. There is limited funding for this program, so applications will be stamped as to the date received.

The amount expended on each child will not exceed \$100. Invoices or statements will need to be attached with each application, advising KHA of what is needed for the sport the child is signing up for. The items needed are required to be listed on the application at the time of approval with the cost associated with each item.

Checks will be paid directly to the vendor or if parent/guardian pays for the allowable expense, **after application has been approved by KHA** and submitting paid receipts, a reimbursement check will be sent to the appropriate party.

The Executive Director shall have the option to work with the parent/guardian to ensure the child/children will be able to participate in the sport activity of their choice and payment will be made in a timely manner.

Exhibit B

APPLICATION FOR SUMMER YOUTH PROGRAM

Name of Participant _____

Parent/Guardian _____

Mailing Address _____

Age: _____ Phone No. _____

Sport signing up for: _____

Items Requested to be paid for by KHA and Amount:

ITEM NAME	COST	VENDOR & ADDRESS
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1. _____

2. _____

3. _____

4. _____

You will need to attach 30 current days of all household income to this application. This program is income based.

Attach pictures, statements, etc with cost associated with each item.

Prior approval for the items listed above will need to be obtained before any purchase.

The allowable expenses are signup costs, athletic shoes, uniforms, equipment which could include bats, mitts, balls, etc.

The Policy for this program is on the Kaw Nation Website or you can obtain a copy from the Kaw Housing Authority.

KHA will be furnished all receipts on purchases within 10 days from payment or you will become ineligible for future participation in this program.

OFFICE USE ONLY:

Approved

Denied

Payment submitted:

_____ Date _____