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POLICY

Tribally owned assets shall be used for official business only. Employees whose duties subject them to emergency situations may be authorized by the Chair to take vehicles home with written authorization and filed in the personnel file. Any private uses of such assets are discouraged and subject to assessed fees and disciplinary actions.

Operators of Tribal vehicles shall have a valid driver's license and follow all prescribed laws and safety measures to prevent accidents. No unreported or unapproved stops are allowed. Disciplinary actions may be warranted if an accident is the result of carelessness or recklessness.

Drivers will have their Motor Vehicle Records (MVR) checked upon initial hiring and again each year on their anniversary date. If an employee's MVR indicates any serious violations, then the employee may have their privileges of using tribal vehicles revoked.