

Subject: Solicitation
Policy Number: B-8
Pages: 1
Original Date: 04/13/2013
Review Date: 01/10/2015
Approval Date: 01/10/2015
Approved by: Resolution Number 13-66

POLICY

Employees can expect protection from direct solicitations by individual or firms during working hours unless granted specific permission by the CHAIR. The participation in any authorized solicitation is optional at each employee's discretion and will not be a basis to bring favor or disfavor on any employee. Indirect solicitation is allowed by posting of a sign-up sheet in the break room.

Solicitation of gifts, including fundraising programs, made by any person or group for the benefit of Kaw Nation, shall require the prior approval of the Chair of the Kaw Nation.

When approved a complete and accurate record of every donor and their contribution, shall be maintained by the Department Director, with a copy to the Chair, and shall be kept strictly confidential. Donor anonymity will be protected whenever desired by the donor.